



Metropolitan Transportation Commission Meeting Minutes

Bay Area Metro Center
375 Beale Street
San Francisco, CA 94105

Administration Committee

Committee Members:

Gina Papan, Chair Victoria Fleming, Vice Chair

*Margaret Abe-Koga, Cindy Chavez, Federal Glover,
Nate Miley, Hillary Ronen, and Sheng Thao*

Non-Voting Member: Dina El-Tawansy

Wednesday, March 8, 2023

9:40 AM

Board Room - 1st Floor

Chair Glover called the meeting to order at 10:00 a.m.

1. Roll Call / Confirm Quorum

Present: 7 - Commissioner Abe-Koga, Commissioner Chavez, Commissioner Glover, Commissioner Miley, Chair Papan, Commissioner Rabbitt and Commissioner Ronen

Non-Voting Member Absent: Commissioner El-Tawansy

Ex Officio Voting Members Present: Commission Chair Pedroza and Commission Vice Chair Josefowitz

Ad Hoc Non-Voting Members Present: Commissioner Giacobini, and Commissioner Noack

2. Consent Calendar

Upon the motion by Vice Chair Chavez and seconded by Commissioner Ronen, the Consent Calendar was unanimously approved by the following vote:

Aye: 7 - Commissioner Abe-Koga, Commissioner Chavez, Commissioner Glover, Commissioner Miley, Chair Papan, Commissioner Rabbitt and Commissioner Ronen

2a. [23-0248](#) Approval of Administration Committee Minutes of the February 8, 2023 Meeting

Action: Committee Approval

- 2b.** [23-0052](#) Contract Amendments- Pavement Management Technical Assistance Program (P-TAP) Round 24 (\$2,445,465): Adhara Systems, Inc., (\$401,600); AMS Consulting, LLC, (\$398,365); Bellecci & Associates, Inc., (\$17,000); Capitol Asset & Pavement Services, Inc., (\$402,550); Harris & Associates, Inc., (\$413,650); Nichols Consulting Engineers, CHTD, (\$402,150); and Pavement Engineering, Inc., (\$410,150)
 Action: Committee Approval
 Presenter: Sui Tan
- 2c.** [23-0286](#) Contract- Investment Accounting and Reporting Software: Clearwater Analytics (\$1,225,000)
 Action: Committee Approval
 Presenter: Natalie Perkins
- 2d.** [23-0287](#) MTC Investment Report for December 2022 (Unaudited)
 Action: Information
 Presenter: Natalie Perkins
- 2e.** [23-0354](#) Contract - Bay Area Regional Transit Passenger Snapshot Survey: Corey, Canapary & Galanis (\$900,000)
 Action: Committee Approval
 Presenter: Shimon Israel
- 2f.** [23-0350](#) Contract - Microsoft Volume Enterprise Licensing Agreement: SoftwareONE, Inc. (\$1,250,000)
 Action: Committee Approval
 Presenter: Queli Go
- 2g.** [23-0352](#) Metropolitan Transportation Commission (MTC) Fiscal Year (FY) 2022-23 Second Quarter Financial Statements (Unaudited)
 Action: Information
 Presenter: Abeba Haile
- 2h.** [23-0353](#) Metropolitan Transportation Commission (MTC) Fiscal Year 2022-23 2nd Quarter Travel Report Financials
 Action: Information
 Presenter: Abeba Haile

2i. [23-0443](#) International Travel Requests

Action: Committee Approval

Presenter: Andrew B. Fremier

3. Commission Approval

- 3a. [23-0348](#) MTC Resolution No. 4565: Grant of Funding from Metropolitan Transportation Commission (MTC) to Bay Area Housing Finance Authority (BAHFA) for Regional Early Action Planning Grant (REAP 2.0) Housing Preservation and Priority Sites Programs and Authority to the Executive Director to Take Action to Implement the Grant

Request for authorization to grant \$43 million in REAP 2.0 funding from MTC to the BAHFA for two new housing pilot programs: the Housing Preservation Pilot and the Priority Sites Pilot and for the Executive Director to take action to implement the grant.

Action: Commission Approval

Presenter: Somaya Abdelgany

Upon the motion by Commissioner Abe-Koga and seconded by Vice Chair Chavez, the Committee unanimously approved the referral of MTC Resolution No. 4565 to the Commission for approval. The motion carried by the following vote:

Aye: 7 - Commissioner Abe-Koga, Commissioner Chavez, Commissioner Glover, Commissioner Miley, Chair Papan, Commissioner Rabbitt and Commissioner Ronen

4. Public Comment / Other Business

5. Adjournment / Next Meeting

The next meeting of the Administration Committee will be held on Wednesday, April 12, 2023 at 9:40 a.m. at the Bay Area Metro Center, 375 Beale Street, San Francisco, CA. Any changes to the schedule will be duly noticed to the public.