



METROPOLITAN
TRANSPORTATION
COMMISSION

Joseph P. Bort MetroCenter
101 Eighth Street
Oakland, CA 94607-4700
TEL 510.817.5700
TTY/TDD 510.817.5769
FAX 510.817.5848
E-MAIL info@mtc.ca.gov
WEB www.mtc.ca.gov

March 19, 2008

Addendum No. 1
to

Request for Proposal Dated February 26, 2008
for Transportation 2035 Plan Community-Based Outreach and Involvement

Dear Community-Based, Not-for-Profit or Faith-Based Organizations:

This letter is Addendum No. 1 to Transportation 2035 Plan Community-Based Outreach and Involvement Request for Proposal (RFP) dated February 26, 2008. Where text is revised, deleted text is shown in strike-through format; added text is *italicized*. The RFP is revised as follows:

<u>Addendum Item</u>	<u>Reference</u>	<u>Change</u>
1	Letter of Invitation, Page 1, Paragraph 1	...Up to nine <i>ten</i> separate contracts may be awarded for focus groups to be held in locations throughout the San Francisco Bay region.
2	Letter of Invitation, "Proposal Due Date," Page 1	Interested Organizations are asked to submit one copy of their proposal to MTC no later than 4 p.m., Monday, March 24, 2008 <i>Thursday, March 27, 2008</i> . Proposals may be submitted via fax, hand delivered, or mailed to MTC. <i>Proposals received after that date and time will not be considered.</i>
3	Letter of Invitation, "Selection Timetable," Page 5	Closing date and time for receipt of proposals March 24 27, 2008, 4 p.m.
4	Letter of Invitation, "Scope of Work and Schedule," Page 2	Recruit no more than twenty (20) <i>fifteen (15)</i> thoughtful and engaging focus group participants from your community. Provide MTC with a list of focus group participants approximately one week before the focus group.
5	Letter of Invitation, "Budget and Payment Process," Page 3, Paragraph 1	The maximum budget for this project is up to \$ 3,000 <i>3,500</i> for each focus group. Each Organization will be paid \$1,500 for Tasks 1-5 above. A stipend of \$ 50 <i>50 to \$100</i> will be paid to each focus group participant, for a total stipend cost not to exceed \$ 1,000 <i>1,500</i> . In addition, if

Bill Dodd, Chair
Napa County and Cities

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Association of Bay Area Governments

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U.S. Department of Transportation

Federal D. Glover
Contra Costa County

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San Francisco Bay Conservation
and Development Commission

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and Housing Agency

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