# One Bay Area Grant (OBAG 3) Checklist for Local Compliance with MTC Resolution No. 4505

Federal Program Covering FY 2022-23 through FY 2025-26

The intent of this checklist is to delineate the requirements for local jurisdictions and other eligible applicants included in the OBAG Grant Program (Resolution No. 4505), as adopted by MTC on January 26, 2022. This checklist is provided for informational purposes only.

Note that checklist items 1-4 do not apply to sponsors with no general plan or land use authority, such as CTAs or transit agencies under a Joint Powers Agreement (JPA) or special district. In all other cases, applicants that respond “NO” or “N/A” to any of the requirements below are encouraged to clarify their eligibility with MTC staff. Questions may be directed to Thomas Arndt via email to [tarndt@bayareametro.gov](mailto:tarndt@bayareametro.gov), or by phone at (415) 820-7983.

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| --- | --- | --- | --- |
| 1. Housing Element Certification | YES | NO | N/A |
| 1. Has the jurisdiction submitted the latest Annual Housing Element Report to HCD by April 1, 2022? |  |  |  |
| 1. Does the jurisdiction acknowledge that the Annual Housing Element Report must be submitted to HCD each year through the end of the OBAG 3 program (FY26) in order to be eligible to receive funding? |  |  |  |
| 1. Does the jurisdiction acknowledge that their General Plan Housing Element must be certified by the California Department of Housing and Community Development (HCD) for 2023-31 RHNA by December 31, 2023? |  |  |  |
| 1. Compliance with State Housing Law | YES | NO | N/A |
| 1. Does the jurisdiction acknowledge that they must adopt a resolution self-certifying compliance with state housing laws related to surplus lands, accessory dwelling units, and density bonuses (using the template resolution provided by MTC) by December 31, 2023? |  |  |  |
| 1. Does the jurisdiction acknowledge that they must maintain compliance with the Housing Accountability Act throughout the OBAG 3 program period? |  |  |  |
| 1. Local Roadway Safety Plan | YES | NO | N/A |
| 1. Does the jurisdiction acknowledge that they must complete a Local Roadway Safety Plan (LRSP) or equivalent safety plan, as defined by the California Highway Safety Improvement Program (HSIP) guidelines, by December 31, 2023? |  |  |  |
| 1. Local Streets and Roads | YES | NO | N/A |
| 1. Does the jurisdiction have a certified Pavement Management Program (StreetSaver® or equivalent) updated at least once every three years (with a one-year extension allowed) and acknowledge that they must maintain certification throughout the OBAG 3 period? |  |  |  |
| 1. Does the jurisdiction acknowledge that they must fully participate in the statewide local streets and roads needs assessment survey, every other year? |  |  |  |
| 1. Does the jurisdiction provide traffic count data to MTC to support the Highway Performance Monitoring System (HPMS) on an annual basis, or as directed by MTC staff? |  |  |  |
| 1. Regional Complete Streets Policy | YES | NO | N/A |
| 1. Does the jurisdiction acknowledge that it must comply with MTC’s Complete Streets policy (MTC Resolution No. 4439)? |  |  |  |
| 1. Has the jurisdiction submitted a Complete Streets Checklist as part of all OBAG 3 project applications? |  |  |  |
| 1. Regional Project Delivery Requirements | YES | NO | N/A |
| 1. Does the jurisdiction acknowledge that it must comply with the regional Project Delivery Policy and Guidance requirements (MTC Resolution No. 3606) in the implementation of the project, and that the jurisdiction must identify and maintain a Single Point of Contact for all projects with FHWA-administered funding? |  |  |  |