

# Bay Area Traffic Incident Management Micro-Grant Pilot

Presented by the Incident Management Task Force

Technical assistance provided by Kimley-Horn

# About the Bay Area IMTF Micro-Grant Program

The TIM Micro-Grant Program seeks to enhance the overall effectiveness of TIM efforts on freeways, support regional priorities and ultimately contribute to the reduction of traffic fatalities, serious injuries and secondary crashes.

**Funding range: \$5,000 - \$100K**

**Total budget: \$500,000**

**Funding period: 6-12 months**

**Open from 10/27/2025 – 11/21/2025**

# Who Can Apply?

- Fire Departments/EMS
- Local Law Enforcement
- Coroner/Sheriff
- Tow operators with existing MTC or Caltrans contracts
- Local Agency Public Works Departments
- County Transportation Authorities
- CHP
- Caltrans



# Project Categories

- **Training** – education, outreach, and coordination
- **Technology** – automation and equipment enhancements
- **Operational Enhancements** – personnel, equipment, infrastructure
- **Procedure & Policy** – evaluating and adopting new processes & policies
- **Data & Performance Measures** – better uses of technology and procedures
- **Innovation** – other projects that provide novel solutions to existing problems



# How to Apply

Application form located on [mtc.ca.gov/TIMgrant](https://mtc.ca.gov/TIMgrant)

- Applicant Information
- Project Description & Background
- Merit Criteria
- Budget (examples will be provided)
- Project Timeline
- Project Sustainability
- Supporting Documents



# Budget & Project Schedule Templates

## Equipment-Based Budget Template\*

Table A: Equipment				Table B: Equipment Coordination		Table C: Total Costs	
Item	Unit Cost (\$)	Quantity	Cost (\$)	Activity	Cost (\$)	Source	Cost (\$)
Primary Equipment			\$ -	Procurement	\$ -	Table A	\$ -
			\$ -		\$ -	Table B	\$ -
			\$ -		\$ -	<i>Add more rows if needed</i>	
			\$ -		\$ -	<b>Total Project Cost (\$)</b>	\$ -
<i>Add more rows if needed</i>				<i>Add more rows if needed</i>			
Supplemental Equipment			\$ -	Testing and Deployment	\$ -		
			\$ -		\$ -		
			\$ -		\$ -		
			\$ -		\$ -		
<i>Add more rows if needed</i>				<i>Add more rows if needed</i>			
<b>Project Contingency</b>			<b>Cost (\$)</b>	<b>Total Activity Cost (\$)</b>	\$ -		
Contingency			\$ -				
<b>Total Equipment Cost (%)</b>			\$ -				

**\*NOTE: USING THIS TEMPLATE IS NOT REQUIRED – FOR QUESTIONS, ASK FOR TECHNICAL ASSISTANCE**

# Budget & Project Schedule Templates

## Administration-Based Budget Template\*

Table A: Project Activities	
Activity	Cost (\$)
Procurement	
	\$ -
	\$ -
	\$ -
	\$ -
<i>Add more rows if needed</i>	
Project Contingency	
	\$ -
<b>Total Project Cost (\$)</b>	<b>\$ -</b>

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# Budget & Project Timeline Templates

## Project Timeline Template\*

Table A: Project Milestone Timeline			
	Description	Date (MM/DD/YY)	
Project start/ purchase date			
Mid-project milestone/check-in meeting			
Completion			
Post-project milestone/ check-in meeting			
Table B: Project Schedule			
Task	Description	Start Date (MM/DD/YY)	End Date (MM/DD/YY)
Task 1			
<i>Add more lines as needed</i>			

**\*NOTE: USING THIS TEMPLATE IS NOT REQUIRED – FOR QUESTIONS, ASK FOR TECHNICAL ASSISTANCE**

# Merit Criteria\*

## Is the Project...

- Addressing a known safety issue?
- Providing a novel/innovative solution?
- Benefitting multiple jurisdictions?
- A cost-effective solution?
- Sustainable and does it provide long-lasting benefits?
- Based on a solution that is already successful (especially the Bay Area)?

**\*NOTE: NOT ALL MERIT CRITERIA NEED TO BE MET FOR GRANT ELIGIBILITY**

# Making a Case for Your Project

To make your application more competitive, you can provide more supporting details on your project. These could include:

- **Detail any collaborative efforts with other agencies or departments.**
- **Include letters of support from collaborative partners.**
- **Provide a detailed budget sheet**
- **Describe how your project ties in with other programs, such as Vision Zero.**



**PROJECTS MUST BE SHOWN TO IMPROVE FREEWAY OPERATIONS  
IN SOME CAPACITY.**

# Example Projects Could Include:

- Handheld Radios for Improved Coordination
- Basic TIM Training Program
- Drone Equipment Acquisition
- Signal Preemption Technology for Emergency Vehicles
- Full Deployment of Advanced Traffic Monitoring System
- Freeway Safety and Traffic Incident Management Enhancement Program
  - Specialized TIM training focusing on freeway incidents

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IN SOME CAPACITY.**

# Key Dates

- *Applications open: October 27<sup>th</sup>, 2025*
- *Informational session: November 6<sup>th</sup>, 2025*
- **Deadline to request technical support: November 7<sup>th</sup>, 2025**
- **Deadline to submit applications: November 21<sup>st</sup>, 2025**
  - Applicants may be contacted for additional information or clarification during the review period.
- **Notification of awards: by December 21<sup>st</sup>, 2025** (30 days after application deadline)

**FOR ASSISTANCE, PLEASE CONTACT [TIMBAYAREA@BAYAREAMETRO.GOV](mailto:TIMBAYAREA@BAYAREAMETRO.GOV)**