

Community Action Resource and Empowerment Program (CARE): Community-Based Transportation Plan Technical Assistance (CBTP TA) and Participatory Budgeting and Implementation (PBI) Screening and Evaluation Criteria

Instructions

County Transportation Agencies (CTAs) may use the screening and evaluation template below to screen and evaluate proposed projects for CARE’s Community-Based Transportation Plan Technical Assistance (CBTP TA) and Participatory Budgeting and Implementation (PBI). The template includes the minimum screening and evaluation criteria required under MTC [Resolution No. 4604, Revised in Appendix 3 and Appendix 4](#). CTAs may add additional screening or evaluation criteria as needed; however, the criteria identified in the table below must be retained and may not be altered.

Screening Criteria

Projects must meet all screening criteria in order to be considered further for CBTP TA or PBI funding. The screening criteria are the basic eligibility requirements for CBTP TA funds:

Project Name: Project Jurisdiction:	All boxes must be checked for applicable program
CBTP TA Requests Only:	
Project is a stand-alone capital project, or a transit operations planning and analysis study, which <u>may be eligible for funding subject to MTC review</u> .	
Project sponsor is requesting a minimum of \$250,000.	
PBI Requests Only	
Project consists of capital transportation improvements, or an operational investment previously discussed and approved by MTC.	
Project is shovel ready (i.e., project is fully prepared to begin construction, with final design completed and required approvals and permits secured as applicable) or will be after completion of CBTA TA funded activities, and has	

<p>full funding for implementation secured through this program alone or including others</p>	
<p>All Projects</p>	
<p>Project is located within an EPC or a similar local designation.</p> <p>If the project is not physically located within an eligible geography: Demonstrates that it aims to serve the intended beneficiaries of the CARE program, such as older adults, people with low incomes, people with disabilities, and communities of color.</p>	
<p>Project originates from a Community-Based Transportation Plan, a participatory budgeting process or comparable community-driven planning effort.</p>	
<p>Project sponsor is an eligible public agency.</p> <p>If the sponsor is a nonprofit organization, the project is developed in partnership with an eligible public agency.</p>	
<p>Project sponsor provides clear and verifiable evidence of community support¹.</p> <p>If originating from a participatory budgeting process that was completed in:</p> <ul style="list-style-type: none"> • 2022 or later: provides the originating planning or engagement document • 2021 or earlier: provides the originating planning or engagement document and <u>at least one</u> additional form of supplemental documentation <p>If originating from a CBTP or other community-driven planning process from:</p> <ul style="list-style-type: none"> • 2022 or later: provides the originating planning or engagement document and <u>at least one</u> additional form of supplemental documentation 	

¹ Please refer to [Resolution No. 4604, Revised](#) in Appendix 3 and Appendix 4 for forms of supplemental documentation.

<ul style="list-style-type: none"> • 2021 or earlier: provides the originating planning or engagement document and <u>at least two</u> additional forms of supplemental documentation 	
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Evaluation Criteria

Projects that meet all of the screening criteria above will be prioritized for CBTP TA or PBI funding based on, but not limited to, the evaluation criteria listed below.

Category	Yes	No
<p>1: Alignment with relevant regional plans and policies.</p> <p>Project is consistent with one or more of the following:</p> <ul style="list-style-type: none"> • Plan Bay Area 2050+ • Coordinated Public Transit-Human Services Transportation Plan • Regional Safety/Vision Zero Policy • Equity Platform 		
<p>2: Level of community support.</p> <p>Beyond meeting eligibility requirements, the project demonstrates community support identified through letters of support and other documentation that reflect meaningful community endorsement.</p>		
<p>3: Scope.</p> <p>For CBTA TA, project aims to advance projects concepts past conceptual design and towards 100 PS%E.</p> <p>For PBI, project should be construction ready, community driven projects for implementation.</p>		
<p>4: Project is feasible and capable of being delivered within the proposed scope, schedule, and funding constraints.</p>		